



COMPLETION OF BURUNDI SOUTH-SOUTH COOPERATION GRANT

Date submitted to AFB secretariat:

Implementing Entity: Centre de Suivi Ecologique

Country: Burundi

Adaptation Fund Grant I.D.:

Grant Type: South-South Cooperation Grant

Project Description/Project Title: This South-South cooperation grant was requested by CSE to support the Designated Authority of Burundi in identifying a potential NIE candidate and to provide technical assistance to this latter for the preparation and submission of its application.

Project Completion Date: August 2020

Activity	Expected Outcome	Outcome Achieved/Not Achieved	Comment/Explanation (also explain any deviation from initial plan)
1. Screening exercise, including an information workshop on the AF and the main features of an operational NIE	- Mission report - Short-list of pre-selected institutions -Notification letter of selected NIE	Completed May 2017	The FPHU was designated by the DA as NIE candidate and a first visit in Bujumbura was organized from 06 to 13 may 2017in order to launch the readiness program.
2. Assessment of institutional capacity and readiness, including a seminar on the AF's accreditation process and the role of an NIE in directly accessing AF resources	Assessment report showing the potential NIE applicant's strengths and weaknesses towards accreditation by the AF - Presentation and set of slides - Mission report	Completed November 2019	A task-force was setup within FPHU and trained on the accreditation process and the role of an NIE. A road map has been prepared for the collection and/or preparation of supporting documents. As recommendation by the Adaptation Fund, a new institution (OBPE) had been identified for Burundi as the FPHU (Fonds de Promotion de l'Habitat Urbain) had not meet the criteria for accreditation.

			<p>It should also be noted that the institutional instability and the political context of Burundi does not allow for a speedy implementation of this process. However, CSE in accordance with the Designated Authority of Burundi has supported OBPE to prepare its accreditation process</p> <p>A task-force was setup within OBPE and trained on the accreditation process and the role of an NIE. A road map has been prepared for the collection and/or preparation of supporting documents.</p>
<p>3. Collecting supporting documents</p> <ul style="list-style-type: none"> - Collecting and analyzing relevant supporting documents for each performance criteria required in the application form - Review of questions raised by the Accreditation Panel during previous applications (to better understand what is expected) - Preparing and sharing a note on accreditation standards (to better understand what is expected) 	<p>List of supporting documents/information collected</p> <ul style="list-style-type: none"> - Summary of questions addressed by the Adaptation Panel and the Board to applicants during accreditation process - Note on accreditation standards 	Completed April 2020	<p>During the mission, the task force has collected a first set of supporting documents under the oversight of CSE. The available documents were shared with CSE for review: these documents have been reviewed by CSE, and other documents have been developed under the Readiness Package with the support of external consultants. The documents have been submitted for validation to the OBPE Board.</p>
<p>4. Review of the adequacy of all required back-up documentation to ensure it meets the requirements of</p>	<ul style="list-style-type: none"> - Supporting documents check-list - Documentation of the main findings 	Completed April 2020	<p>CSE reviewed the documents all collected documents in line with the road map elaborated. CSE furnished also support of two cabinets to finalize those documents developed through the Readiness package.</p>

<p>the AF Accreditation Panel, and filling gaps</p> <ul style="list-style-type: none"> - Checking the documents collected against AF requirements - Identifying potential gaps or weaknesses - Providing guidance on how to overcome issues identified - Supporting the task-force in organizing supporting documents 			Documents are validated during a Board meeting,
5. Translation of supporting documents	Supporting documents in English	Completed in June 2020	Through Readiness package, developed documents are translated into English
6. Submission of the application folder	<ul style="list-style-type: none"> - An application for accreditation as a National Implementing Entity - A one-page summary report 	Completed in August 2020	The NIE candidate received the login parameters and uploaded the supporting documents. With CSE backing, OBPE uploaded and submitted its accreditation folder on August 2020
Budget	There was no budget overrun (more details will be provided in the audit report)		
Summary of overall outcome including any challenges faced and how they were resolved, and an explanation of how achieved outcomes will be disseminated or taken forward*.	Following the designation of the new institution, CSE at first wanted to ensure the eligibility of PPOs. To do so, a distance work was done even before the first mission to Bujumbura. It was about collecting all the documents available to the institution and to process to the gap analysis. The results of the analysis made it possible to confirm the outputs of the service providers. The NIE candidate has submitted existing documents, which were reviewed by CSE team. However, the NIE candidate was advised to implement recently developed documents. Moreover, CSE has supported the NIE candidate to address the comments made by the Accreditation panel. OBPE is still waiting for accreditation approval.		
Any feedback/general comment to the AFB secretariat	<p>The main issue is that some document mentioned in the accreditation form such as the AML/CFT policy was not initially identified. CSE has to negotiate with the fiduciary specialist to ensure that the policy can be developed along with the anti-fraud policy.</p> <p>For new documents produced as part of this support, it must observe a period of 6 months to a year to allow the entity to implement them and have track records.</p>		

*If there have been any delays in project implementation that affected project completion dates, state the reasons for the delays.

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